



22500 Salamo Road  
West Linn, Oregon 97068  
<http://westlinnoregon.gov>

## **ECONOMIC DEVELOPMENT COMMITTEE**

### **Draft Meeting Notes**

Thursday, August 27, 2020

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**Members Present:** Chair Shannen Knight, Vice Chair Drew Hanson, Julia Williams, Bob Lauron, Mayor Russ Axelrod, and Shannon Ilas

**Staff Liaison:** Jennifer Arnold, Associate Planner

**1. Call to Order**

Chair Knight called the meeting called to order at 6:35 pm.

**2. Public Comment For Non-Agenda**

None

**3. Discussion; Food Carts and Food Trucks**

Staff Liaison Arnold reported that the jurisdictions she surveyed either allowed food trucks with a temporary use permit or allowed them on a commercial property as a restaurant to create a food truck pod. She provided a table that provided an overview of how Lake Oswego, Milwaukee, Estacada, and Oregon City regulated mobile food carts. If the EDC is interested in pursuing food trucks in west Linn, Arnold suggested a pilot program for siting a food truck pod somewhere in West Linn.

Mayor Axelrod was concerned about the negative feedback from the Main Street group. He suggested more investigation to determine the concerns and the level of interest.

Drew Hanson requested a copy of the Main Street Food truck survey.

Member Williams suggested that the City use the Happy Valley code as a template to create food truck regulations in West Linn.

Member Hanson moved to ask the City Council to consider a food truck pilot program using Happy Valley and Oregon City rules to develop the pilot program rules. Chair Knight seconded. Members approved the motion unanimously.

**4. Discussion: Street Seats Pilot Program**

EDC members discussed reconsidering this initiative in response to the COVID emergency to allow business owners to expand the outdoor seating into the ROW. Members supported exploring a pilot program. Staff Liaison will provide an outline at the next meeting.

**5. Willamette Falls Drive Parking**

The City Council approved back-in parking along Willamette Falls Drive. Chair Knight stated main street businesses would like to designate 15-minute parking spots to provide for pick-up orders.

Because the City cannot enforce 15-minute parking, no official parking designation can be made. However, Knight wanted to allow businesses to put up temporary signs to mark 15-minute courtesy spots in front of their businesses. She was seeking support from the EDC so she can ask the City Council to approve the initiative.

**6. Business License Review**

Staff Liaison provided an update 2020 business licensing. Chair Knight wanted to know if there were payment plans for business licensing because of COVID. Arnold stated that the City generally provides payment plans.

EDC members supported including a link on the City website on how to start a business in Oregon. Members supported overhauling the City's EDC website to provide more business-friendly information.

**7. Item Of Interest From EDC Members**

Member Williams wanted information on the street parking in the Historic District. Arnold stated that Public Works might consider parking in the Historic District's residential areas in the next couple of years.

**8. Items Of Interest From Staff Liaison**

None.

**9. Adjourn**

Chair Knight adjourned the meeting at 7:40 pm.